

**MINUTES OF THE MONTHLY MEETING OF HARDEN VILLAGE COUNCIL
HELD ONLINE ON 12th November 2020 AT 7.15PM**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Kay Kirkham
Cllr Ann Taylor
Cllr Falak Ahmed
Cllr Jools Townsend
Cllr Paul Sullivan
Ken Eastwood (Clerk)
Cllr Peter Allison (Wilsden Parish Council)

1/11/20 Apologies for Absence

None.

2/11/20 Disclosures of Interest

None.

3/11/20 Planning Reforms

Guest speaker, Cllr Peter Allison from Wilsden Parish Council gave a presentation on the National Association of Local Councils (NALC) response to proposed planning reforms.

Cllr Allison agreed to circulate his presentation and the NALC responses to the Select Committee. The Chair thanked Cllr Allison for his attendance.

4/11/20 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 8th October, 2020 were proposed as a correct record by Cllr Townsend.
- b) The Outstanding Issues report was duly noted. The following actions were noted and proposed: -
 - Cllr Townsend had discussed community gardens with the Chair of the Friends of St Ives (FOSI). There may be an opportunity to meet the steering group outdoors once the lockdown has ended (FOSI not meeting online).
 - FOSI expressed interest in discussing Heritage Lottery proposals and potentially working together on a community led proposal for St Ives.
 - The Section 106 monies had been received this week from Skipton Properties.

5/11/20 Public Representation

None.

6/11/20 Planning Matters

20/04414/HOU - Single storey rear extension incorporating a raised roof terrace at Fieldhead, 17 Wilsden Road, Harden.

Signed:

Resolved:

That the Village Council has no objection to the application.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

7/11/20 Traffic & Transport Update

Cllr Townsend and the Clerk provided an update on actions following the Harden Traffic Study report undertaken by Met Consultancy Group. The shared statement has been firmed up and approved by all Bingley Rural Local Councils, although Bingley had requested further time to check against their draft Neighbourhood Plan.

Cllr Townsend reported that she had engaged with Bradford Council and was having an online meeting with Highways and Cllr Bryan on Friday morning. It was planned to go through the statement, share the issues across our Councils, discuss some of the opportunities Sustrans suggested and remind the Council of the suggestions they proposed previously re. active travel routes and speed reduction measures.

Cllr Bryan mentioned contact from a Wilsden PC re. assistance for a community speed watch scheme. It was stated that Harden Village Council would be willing to engage.

Cllr Kirkham raised concerns with bus services. The village is currently only served by minibus, once an hour. Some of the early morning and late-night bus services have been withdrawn. It was noted that this could lead to a permanent decline in passenger use of bus services and an increase in car usage as a result.

Cllr Townsend mentioned that there were no notices about bus service arrangements at Bingley railway station.

Cllr Sullivan stated that the Northern Powergrid scheme might be ahead of schedule by a week.

Resolved:

Cllr Sullivan and the Clerk to separately contact Northern Powergrid about the signage issue.

8/11/20 Councillor Vacancy

The Clerk reported that he had been contacted by two people expressing interest in the vacancy.

Resolved:

To invite those expressing an interest in the vacancy to attend the next meeting.

9/11/20 Emergency Plan

Cllr Ahmed provided an update on progress with development of an emergency plan for Harden and thanked Members for their input. Cllr Kirkham suggested it might be helpful to approach people who could be of assistance e.g. farmers with tractors. Cllr Townsend stated it would be really important for all Members to hold key contact

Signed:

details so that any Member could activate the plan and call on others in an emergency. Cllr Ahmed said she wasn't clear on who would provide equipment and resources or what was required.

Resolved:

That all Members have a further look at the draft Emergency Plan and forward further comments or suggestions. An Emergency Plan item will be included in the outstanding issues report going forward. The Clerk to provide Bradford Council emergency planning contact details to Cllr Ahmed. Cllr Bryan to liaise further with Cllr Ahmed outside of the meeting.

10/11/20 Newsletter

Cllrs Kirkham and Townsend updated Members on the next edition of the Village Council newsletter, which is on hold during the lockdown period.

Resolved:

To consider further after the lifting of lockdown. The newsletter to include an item on the emergency plan, requesting anyone able to provide help and assistance during an emergency to contact the Village Council.

11/11/20 Signage & Wayfinding

Indicative costs and examples of signage and wayfinding provided by the Clerk were reviewed and discussed.

Resolved:

That the Clerk develops a project, with input from Members, to replace the village gateways signs and to commission a village centre map and wayfinding signs.

12/11/20 Exchange of Information

Cllr Kirkham mentioned that cleaning of the war memorial had revealed that several of the stone flags were cracked and uneven. The Clerk to arrange to obtain a quotation for repair.

Overhanging vegetation Harden Grange Road and entrance to St Ives to be reported to Bradford Council.

Cllr Bryan mentioned contact from a Narrow Lane resident regarding a Yorkshire Water issue. Cllr Bryan was to visit the resident.

Cllr Bryan to mention that the Long Lane speed sign has again twisted during the upcoming meeting with Bradford Council Highways.

13/11/20 Correspondence

- a) Message from the Gala Committee re. Christmas. Proposed light switch on arrangements, at 6pm on 6th December noted and agreed. As a service cannot be held this year, plans to encourage residents to switch home lights on at the

same time and/or participate in a doorstep clap or carol singing, to be discussed further. It was felt that a Santa parade through the village might not be appropriate given the COVID-19 restrictions.

- b) Email from a resident re. poppy wreaths. Members agreed that the poppies should not remain all year round as they deteriorated quite rapidly. It was agreed that they should be removed at Easter each year.
- c) Email from Yorkshire Local Councils Associations (YLCA) re. Committee on Standards in Public Life consultation. Noted.

14/11/20 Financial Matters

Resolved:

- a) To authorise the following payments: -

Payee	Payment No.	Amount	Description
Ken Eastwood	2020-21-32	£4.50	Mileage
		£25	Poppy wreath
		£29.50	
Bradford MDC	2020-21-33	£1,408.97	Salary payment

- b) To note the following trial balances: -

Harden Village Council				
7th November 2020				
Item	Budget 2020/21	Expenditure to date	Budget Remaining	Forecast Shortfall (-) Surplus (+)
Staff Costs	9,000	7,718	1,282	-3,750
Travel	300	24	276	200
Subscriptions	1,500	1,705	-205	-205
Insurance	500	0	500	0
Audits	400	380	20	0
Newsletter	850	0	850	0
Website	825	520	305	0
Parish Plan	1,000	0	1,000	1,000
Neighbourhood Planning	5,000	1,732	3,268	0
Training	400	15	385	200
Repairs	100	0	100	50
Stationery	250	11	239	100
PC equipment	250	0	250	0
Small grants	1,000	0	1,000	500
Horticulture	1,000	784	216	0
Projects & Assets	17,075	166	16,910	10,000

Signed:

Harden Village Council				
7th November 2020				
Item	Budget 2020/21	Expenditure to date	Budget Remaining	Forecast Shortfall (-) Surplus (+)
S 137	200	0	200	0
Other	125	60	66	0
	39,775	13,114	26,661	8,095

c) To note the following bank reconciliation: -

Cashbook balances

Balance 1 st April 2020	14,696.64	
Add: income to date	43,352.41	
Less: expenditure to date	(13,482.31) (incl. VAT)	
Total:		44,566.74

Bank account balances 7th November 2020

Community Account	34,350.16	
Business Account	10,216.58	
Less: unpresented cheques	0	
Add: unbanked cash	0	
Total:		44,566.74

15/11/20 Minor Items and Items for Next Agenda

Cllr Bryan asked for thanks to be passed on to the gardener for the work on the war memorial before Remembrance Sunday. He also thanked Cllr Kirkham for the lantern and Cllr Sullivan for accompanying him during the wreath laying ceremony. The 2021/22 budget to be considered at the next meeting.

16/11/20 Next Meeting

To confirm the date of the next virtual Village Council meeting as 10th December 2020, at 7.15pm. The Chair closed the meeting at 9.20pm.